

Meeting ✓

.Minutes of the Meeting held on 19th August 2022

The Staff Meeting began at 1 p.m. in the Seminar Hall. A one-minute silence was observed in by the staff in memory of the late Principal Dr. Gajanan Madiwal.

Prof. (Dr) Filipe Rodrigues e Melo, took charge as Principal of Government College, Borda, Margao. He welcomed the staff and introduced himself. He spoke about his teaching career spanning 30 years and four years as a Principal. He said that he will be reporting to the College thrice a week.

NAAC:

Dr. Elizabeth informed the Principal that the College successfully submitted the SSR on 14th July 2022. The Student Satisfaction Survey started within a week of submitting the SSR and the students have responded to the survey. She also mentioned that we have to form a Committee to prepare for the NAAC Peer team visit. The Principal said that he would agree with the team suggested by the IQAC Director.

Dr. Elizabeth also asked all the teachers to complete their OBE for both Even and Odd Semesters.

The Principal enquired Dr. Kissan about the progress of the Vertical garden. Dr. Kissan replied that he is waiting for the Order from DHE. The Principal also noted that the College should compulsorily have a Record Room, Storeroom, and Girls 'Common Room. It is also necessary to maintain records of the Medical room and the new Gym of the College, he added.

The Principal enquired about the storage of College Records to Ms. Nayan and mentioned that the records cannot be kept in the Server Room and that a separate room has to be allotted for the same.

Examination:

Dr. Kissan informed the Principal that the Supplementary results of all four Semesters have been declared on 13th August 2022. The Personal verification for the same is on 20th August 2022, he added. The Principal mentioned that in absence of the Principal any one of the senior faculty could be present during the Personal verification. The Principal also informed the staff that the TY results would be collected from the University.

Ms. Rupali informed that the first ISAs are scheduled to be held on the 26th, 27th, and 28th of August, 2022.

Infrastructure:

The Principal enquired Ms. Mukthali, of the Infrastructure Committee, about the progress of the ST Research Cell and was of the opinion that it is not well ventilated. He mentioned that one of the lifts is not functional and has to be repaired. Dr. Kissan said that the Smartboard in Room number 001 is not functioning and the Smartboard in Room number 006 is not connected. The Principal made Ms. Anagha Panshikar, Lab Assistant, Incharge of the Smartboards.

Dr. Elizabeth informed the Principal that the junk vehicles on the access road to the College have to be removed. The Principal asked Ms. Nayan to show him the letter which is sent to the concerned in this regard. Prof. Martins said that Dr. Madiwal and he, were working on the access road to the College.

AOB

The Principal asked Dr. Elizabeth to send a proposal to the DHE to allow parking of vehicles of our staff members in the new Multipurpose building, as there is a lack of space on the College premises. The Principal also enquired about the approval letters from the SAG for the use of the sports ground. Mr. Praveen replied that the approval letter is already uploaded.

The meeting ended at 2.30 p.m.



Prof.(Dr.) Filipe Rodrigues e Melo
Professor and Principal

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